



## **Policy 2 - Nominee Eligibility Policy**

### **Adopted June 10, 2025**

#### **Background**

100 Women Who Care Salt Spring Island is a local philanthropic group committed to supporting charitable organizations on Salt Spring Island. The organization follows a simple, direct model of collective giving where members pool their donations to support local charities.

Since its inception, the organization has maintained a strict policy of only supporting registered charities. Over five years, the group has consistently turned away non-qualified organizations, prioritized financial accountability, maintained a transparent donation process, and focused on local, direct impact.

This policy development was prompted by recurring scenarios, including requests from non-registered organizations, complex funding arrangements, intermediary fundraising models, and potential risks associated with non-standard donation channels. Early experiences with such organizations highlighted the need for clear eligibility criteria.

The organization's voluntary nature requires clear, straightforward guidelines, guided by principles of transparency, local impact, financial accountability, simplicity of donation model, and donor protection.

#### **Purpose**

The purpose of this policy is to establish clear criteria for organizations eligible for nomination and consideration by 100 Women Who Care Salt Spring Island. This policy ensures transparency, accountability, and consistency in our selection process.

#### **Rationale**

This policy is designed to:

- Ensure organizational credibility, transparency and financial accountability
- Maintain the simplicity and integrity of the 100 Women Who Care model
- Provide clear and consistent criteria for all potential nominees

- Ensure donations create immediate and tangible community benefits for Salt Spring Island
- Protect the organization from potential legal or financial risks
- Uphold our responsibility to show due diligence for donor dollars

## **Policy**

### Eligible Organizations

To be considered for nomination, an organization must:

- a) Be a registered charity with a valid charitable registration number issued by the Canada Revenue Agency (CRA).
- b) Have the ability to issue official tax receipts for donations directly to donors.
- c) File annual financial documents with the CRA that are publicly accessible.
- d) Be able to receive and use funds without restrictions, in line with the 100 Women Who Care model.
- e) Be actively engaged in direct service delivery, rather than primarily in fundraising or grant-making.
- f) If a local chapter or branch of a registered national or provincial charity:
  - Operate under the same charitable registration number as the parent organization
  - Share the same mission and mandate as the parent organization
  - Able to provide documentation confirming their official affiliation with the parent organization and commitment to use all funds for the benefit of Salt Spring Island.

*NOTE: An organization is not made ineligible because it has been awarded funds by other island organizations such as 100 Men Who Care Salt Spring Island or the Salt Spring Island Foundation.*

### Ineligible Organizations

The following are not eligible for nomination:

- a) Non-registered charities or non-profit organizations without a CRA charitable registration number.
- b) Organizations using intermediaries or third-party arrangements to receive funds on their behalf, except for local chapters of registered national or provincial charities as specified in f. above
- c) Organizations partnering with registered charities to access funding indirectly.
- d) Philanthropic funds or programs that cannot guarantee local use of funds.
- e) Registered charities whose primary function is fundraising or grant-making, including but not limited to private foundations, public foundations, and community foundations.

## **Procedures**

### Nomination Process

- a) All nominated organizations will be screened against the eligibility criteria outlined in this policy.
- b) The nominator must provide the organization's CRA charitable registration number as part of the nomination process.
- c) The steering committee will verify the validity of the charitable registration number before accepting the nomination.
- d) For nominations of local chapters of national or provincial charities, the nominator must provide:
  - The charitable registration number of the parent organization
  - Documentation confirming the local chapter's official affiliation with the parent organization and commitment to use funds on Salt Spring Island.

### Policy Communication

- a) This policy will be clearly communicated on the 100 Women Who Care Salt Spring Island website.

### Policy Enforcement

This policy will be applied consistently to all potential nominees, regardless of their cause's merit.